

_____ Grade Job Application

Your Name (first and last): _____

Teacher: _____ Room Number: _____

For each item on this application, please place a check mark (✓) next to either “Yes” or “No.” Return the application to your teacher by _____.

1. The kindergarten teachers would like to have volunteers to put chairs up on the tables in their classrooms. You would have to leave your room at _____ each day. This means you would have to be able to be packed and ready to leave quickly. Would you like to apply for this job? (**Responsible**)

_____ Yes _____ No

2. The kindergarten teachers would like to have volunteers to help the kindergartners with afternoon dismissal. You would have to leave your room at _____ each day. This means you would have to be able to be packed and ready to leave quickly. Would you like to apply for this job? (**Caring**)

_____ Yes _____ No

3. The library needs volunteers to help in the library at the end of the day with different jobs such as turning off computers or straightening up the books on the shelves. You would have to learn how to do this. You would have to leave your room at _____ each day. This means you would have to be able to be packed and ready to leave quickly. Would you like to apply for this job? (**Responsible**)

_____ Yes _____ No

4. Many times the office staff needs assistance with jobs in the office. We are looking for someone who likes to hang up holiday decorations, sharpen pencils, deliver items with the principal, and many other office-helper jobs. You would have to have good attendance in school because the jobs change weekly and sometimes occur during recess. This is a job that would require you to check with the principal regularly to arrange for times to help in the office. This is not a job that is needed every day. Would you like to be an office helper? (**Respect**)

_____ Yes _____ No

5. Our school needs people to hold open the doors so we can exit safely at the end of the day. Would you like to apply for this job? (**Caring**)

_____ Yes _____ No

SOURCE: Bower Hill Elementary School